





Stage One: Company Formation & getting to know each other Duration: 1 Week (31st October to 7th November)

The first stage of the challenge lasts for a duration one week. In this week we should receive your childrens data and process the students and staff logins for Office 365. As soon as these have been created we will email the childrens usernames and passwords back to you so they can start posting and communicating online. Each task within the project will need to be completed within your school setting then shared with other children across the world. Children are encouraged to upload their work, photos and presentations to their companies 'Site' on Office 365. This will form their blog for the project.

This is a guide to take you through this first stage of the challenge with suggestions of how to complete activities successfully. If you have any questions about any of these steps please do not hesitate to contact Chloe, the project coordinator, cfarrant@gec.education



All pupils participating in the challenge will need to be assigned to a group with their peers, ideally these will be groups of 5/6 pupils. These groups or teams will remain the same throughout the challenge and become the company directors for their subsidery company. We will provide you with the childrens username and tempory password for the first time they log into Office365.

Each Child will need to be given their usernames and password and shown how to

log into Office 365 and to set up Yammer and Skype for Business.

We will provide you with the childrens username and tempory password for the first time they log into Office365.

Each team will be assigned a product. This can be done in whatever way you choose; it can be assigned to a team by the teachers according to level of difficulty or given through a game of chance etc.

The groups are listed here, this is to ensure **you will create the 10 branches of the same 10 companies** within your school setting.

Once the children are in their teams and have their product assigned, they need to create their own individual and personal **biography** (example below). This is an important 'getting to know you' part of the project. Each child will need to write about themselves and then email and share their biographies with their team members in their school but also with the children from around the world. The children can now add their biographies to their 'about me' on their profile in Sharepoint in Office365. This will be their first entry on their blog.

Muffins/Cookies
Celebration Gift/Cards
Soft Furnishings
Pencil Toppers
Tablet/Phone Cases
Jewellery
Bookmarks
Recycled Products
key Rings
Smoothies

See 'Sample Biography' document attached.







The children can access their company pages and read blogs by their other company members across the world.

For example: The key ring company will read all the biographies of key ring companies across the world and get to know them.

Remember that every teacher and very student will have an email account, Skype for Business account and Yammer account in the format of auser@gec.education